



SERVICE AGREEMENT

This Agreement is made on date _____ between **Diksha Careers** ("Company") and _____ ("**Student**"), residing at _____

Affix passport size photograph

Diksha Careers helps people find jobs. The Student wants to find a job and has asked Diksha Careers for this help. Both sides agree to the terms given below.

- Services:** Diksha Careers will help the Student find a job. This includes finding suitable job openings and arranging interviews. This Agreement is valid for **1 year from the date of signing**.
- Placement Fee:** The Student will pay Diksha Careers a placement fee, which is a percentage of the Student's CTC. The Student can choose either a one-time payment or four EMIs, as shown below. **No registration fee or upfront fee is charged. The placement fee is payable only after the Student has been placed and has joined the company.**

Candidate type	One-time payment	Payment in 4 EMIs
Freshers	7% of CTC	15% of CTC (4 EMIs of 3.75% each)
Experienced	4% of CTC	8% of CTC (4 EMIs of 2% each)

When to pay:

- The one-time payment is due **3 days after the joining date**.
 - The first EMI is due **3 days after the joining date**. Each next EMI is due **3 days after each monthly salary is credited**.
- NOC:** Before joining the company, the Student must choose a payment plan and confirm it to Diksha Careers by email. The Student can join the company only after receiving the NOC from Diksha Careers. If this is not followed, the offer letter may be cancelled.
 - Documents:** The Student must submit their official 10th and 12th marksheets to Diksha Careers as security for any due placement fee amount.
 - Confidentiality:** Diksha Careers will keep the Student's job search details private. The Student must not discuss the payment terms with any other candidate. If this rule is broken, legal action may be taken.
 - Penalties:**
 - If the Student wants to withdraw from an interview, they must tell Diksha Careers at least **24 hours before the interview**. If they do not, a penalty of **Rs 2,000/-** will apply.
 - If the Student gets a job offer through Diksha Careers during this Agreement and then tries to cancel the Agreement, a penalty of **Rs 10,000/-** will apply. This covers the time and effort Diksha Careers has spent on the placement.



7. **Legal Action:** If the Student accepts a job found through Diksha Careers and then refuses to pay the agreed fee, Diksha Careers may take legal action under the applicable law.

By signing below, both sides confirm that they have read and understood this Agreement and agree to its terms.

STUDENT

Signature: _____

Name: _____

Date: _____

Aadhar No.: _____

Witness Name: _____

Witness Address: _____

Witness Aadhar No.: _____



Regards,

Diksha Careers

IT TALENT STAFFING

+91 7017580199

support@dikshacareers.in

dikshacareers.in

linkedin.com/company/diksha-careers